



PRIMARY SCHOOL / ELEMENTARY SCHOOL
Permanent Gate Pass Contract

April 04, 2018
Version 1

Date: _____

Id Number: _____

Student Name: _____

Grade: _____

PS/ES Permanent Gate Pass Contract for 2018-19

A Permanent Gate Pass **is required for any student who does not use the CNG Bus Service**. It authorizes the student to leave school through the main gate after the regular school day is over (2:00 PM for Primary School Students, 3:20 PM for Elementary School Students), **with persons other than their Parents, including an external bus service such as the ones to La Calera or Arboretto**. By default, the electronic access control system will allow children to leave with their parents, after filling out the form.

In Primary and Elementary School, parents **MUST EXPLICITLY** authorize the other persons who will be allowed to pick up their child/children. To do so, please enter the names and information requested in the table below. **It is the Parent's responsibility to inform the school immediately and in writing, whenever there are changes in the list of authorized persons, particularly in the case of an authorization that must be revoked.**

Parents who authorize a Permanent Gate Pass understand that their child will be allowed to leave school at his/her own risk. Parents also agree that it is their responsibility to provide transportation and will not hold Colegio Nueva Granada responsible for any unforeseen event that may happen outside of school.

- Students in Primary School who are not enrolled in Condor activities, must depart campus promptly at 2:00 PM.
- Students in Elementary School who are not enrolled in Condor activities, must depart campus promptly at 3:20 PM.

I, being the parent/legal guardian of the student named above, **voluntarily give my authorization** for him/her to be issued a Permanent Gate Pass to leave school through the main gate after the regular school day is over (2:00 PM for Primary School Students, 3:20 PM for Elementary School Students). By accepting below, I acknowledge and agree to the terms of this form. **My child named above is authorized to leave school with one of the following authorized adults:**

LAST NAME	FIRST NAME	ID NUMBER	ID TYPE	RELATIONSHIP

My child uses an external transportation service (Calera, Arboretto, etc.) and will leave through the bus gate (must have a Permanent Gate Pass).

I also understand my authorization is valid for the entire school year unless I revoke it by notifying the security office in writing. I authorize my child be issued a Permanent Gate Pass and accept responsibility.

Name of parent or guardian

Signature of parent or guardian

Mobile number